**SAFE – Supporting At-risk Researchers with Fellowships in Europe**

**Hosting plan**

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| **HOST INSTITUTION DETAILS** | | | | |
| **Name of the institution**  Click here to input text. | | | **Country**  Click here to input text. | |
| **COMPLETED BY** | | | | |
| **Title**  Click here to input text. | **First name**  Click here to input text. | | | **Surname**  Click here to input text. |
| **Position**  Click here to input text. | | **E-mail address**  Click here to input text. | | |

*Please provide information on the following points outlining the hosting plan for the candidate-researcher. The hosting plan must address all the points listed below, as each will be evaluated during the selection process. This document should be prepared by a member of the administrative staff* ***in collaboration*** *with all relevant departments (e.g., the International Office, Human Resources, the relevant academic institute, and the academic supervisor or mentor).* ***It must be signed by the head of the host institution*** *(i.e., the authorised individual who formally approves the nomination of the candidate-researcher).*

*The document should not exceed 5 pages with a minimum font size of 10, and it must be submitted as a separate PDF document with the application.*

1. **Please provide detailed information on the** **administrative and practical support measures planned for the researcher at the host institution.** This may include assistance with traveling to the host country (if applicable), navigating official procedures and finding accommodation, as well as access to medical support and mental health support services, language training, and support to the researcher’s social integration within the institution. If applicable, please also outline any family support services that will be available to the researcher's family.

Click here to input text.

1. **Please provide details regarding the working conditions that will be provided to the researcher**, such as office or laboratory space as well as access to any other necessary research facilities and academic resources.

Click here to input text.

1. **Please provide detailed information on the type of academic support that the host institution will provide to the researcher during the fellowship**. This should include the supervisor’s support, peer support, mentoring programs, any opportunities for skills development as well as conference participation.

Click here to input text.

1. **Please provide detailed information on the role that the researcher will hold within the host institution and the academic responsibilities/outputs envisaged for the researcher during the fellowship period.** This may include teaching and mentoring activities, publishing studies and papers, contributing to ongoing projects, etc.

Click here to input text.

1. **Please provide detailed information on any opportunities for networking and exchange at national and international level planned for the researcher during the fellowship period.** This may include conference participation, research visits, joint projects, etc.

Click here to input text.

1. **Post-Fellowship Plan:** **Please provide a detailed description of any arrangements and opportunities for career development** (such as career counseling, job-search training, networking opportunities, etc.) **that will be offered to the researcher to secure working opportunities after the fellowship.** This may also include commitment to secure potential positions at the host institution; if applicable, please specify any potential or guaranteed position and related conditions.

Click here to input text.

1. **Please indicate whether your institution plans to provide additional funding to support the researcher's project and stay, beyond the funding provided by SAFE.**

Click here to input text.

1. **Please provide information on how the host institution supports open science, innovation, and entrepreneurship and, where appropriate, how this support may be relevant to the researcher.** This may include access to open science publication platforms, collaborative research platforms, opportunities for participation in entrepreneurship training programs, etc.

Click here to input text.

1. **Please state whether the host institution has experience in hosting researchers at risk and, if applicable, specify any measures implemented to ensure their safety.** These may include secure communication channels, strategies for managing sensitive topics and information, and discretion in sharing information in official documents or on digital platforms that could potentially endanger the researchers, etc.

Click here to input text.

Full name of the head of the host institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Place, Date Signature of the head of the host institution