**SAFE – Supporting At-risk Researchers with Fellowships in Europe**

**Application checklist – Doctoral/PhD fellowship**

All documents must be submitted in English language. For more details on each application document, please refer to the SAFE Terms of Reference for Applicants. Where a form is provided for a document, please ensure that you use the form available on the SAFE website. All documents should be legible, with a minimum font size of 10.

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| Nr. | Documents | Mandatory/Optional |  |
| 0.1 | **Data processing consent form** (signed by the researcher) (*form provided*) | Mandatory |  |
| 0.2. | **Copy of identification documents** of the researcher and accompanying family members (if any) | Mandatory |  |
| 0.3. | **Copy of current residence permit** of the researcher (or, if not available yet, visa) | Mandatory for Track 2; for Track 1 in case of current location in a third country |  |
| 1.1. | **Letter of motivation** (max. 2 pages) | Mandatory |  |
| 1.2. | **Curriculum vitae** (max. 3 pages) | Mandatory |  |
| 1.3. | **List of publications** (max. 10 pages) | Optional |  |
| 1.4. | **Selection most important publications** (max. 1 page) | Optional |  |
| 1.5. | **External assessment letter** (max. 3 pages)(*form provided*) | Mandatory, to be submitted separately |  |
| 1.6.1. | **Master's degree** (or equivalent) indicating final grade(s) | Mandatory |  |
| 1.6.2. | **Master's degree complete transcript of records,** incl. explanation of grading | Mandatory |  |
| 1.6.3. | **Proof of having started the doctoral/PhD project** | Mandatory |  |
| 1.6.4. | **Progress report on the topic and status quo of the doctoral project** (max. 3 pages) | Mandatory |  |
| 2.1. | **Academic supervisor/mentor statement** (max. 3 pages)(*form provided*) | Mandatory |  |
| 2.2. | **Research proposa**l (max. 15 pages) | Mandatory |  |
| 2.3. | **Time plan** of the proposed project | Mandatory |  |
| 2.4. | **Hosting plan** (max. 5 pages) signed by the head of the host institution (*form provided*) | Mandatory |  |
| 2.5. | **Ethics self-assessment form** (*form provided*) | Mandatory |  |
| 2.5.1. | **Additional ethics information** | Mandatory only in case of ethical issues |  |
| 3.1. | **Risk description form** (max. 10 pages)(*form provided*) | Mandatory |  |
| 3.2. | **Supporting evidence of risk** | Optional |  |